

F.No. 14/50/2012(I)-LNJN NICFS
LNJN National Institute of Criminology and Forensic Science
(Ministry of Home Affairs), Government of India
Sector-3, Outer Ring Road, Rohini, Delhi 110085
(Tel.No. 27511580, 27514161 & Fax. No.27511571)

Dated

Tender Notice

25 NOV 2016

To

As per list

Subject: - Procurement of "Photoprinter"

The LNJN National Institute of Criminology and Forensic Science, Sector 3, Outer Ring Road, Rohini, Delhi-110085 invites sealed offers from Manufacturers and authorized dealers for Photoprinter, whose terms and conditions mentioned at Annexure-I and specifications are mentioned in the Annexure-II.

2. The sealed tender super subscribed "Procurement of Photoprinter" should be deposited in the Tender Box kept inside the sentry cabin at main gate No. 1 of the Institute on Outer Ring Road side or alternative may be send by Speed Post/Registered Post/Courier addressed to "Administrative Officer", LNJN National Institute of Criminology and Forensic Science, Sector-3, Outer Ring Road Side, Rohini, Delhi-110085 so as to reach the Institute latest by 1100 Hrs. on 15/12/2016. Postal delay, if any, will not be considered by the Institute and the tenders received late will not be entertained.

Time Lines:

Date of issue of tender document	Between 11 00 Hrs to 1700 Hrs on all working days from 25/11/2016 to 15/12/2016
Last date and time for submission of tender	1100 hrs on 16/12/2016
Date and time for opening of technical bid	At 1130 hrs on 16/12/2016
Date and time for opening of financial bid	At 11 30 hrs on 26/12/2016
Venue of opening of bid	Conference Room of the Institute at First Floor (Room No. 206)

5. 21 51957
24/11/2016
(Harish Chandra Pandey)
सो.न.आ. अधिकारी
(गुड मंदलक)
Tel. No. 27511571

- Encl: (1) Terms and Conditions - Annexure-I
(2) Specifications - Annexure-II
(3) Technical Bid - Annexure-III
(4) Financial Bid format - Annexure-IV

Copy to:- Web Master for hosting the tender on the website of the Institute www.nicfs.nic.in
& e-procure portal of MHA



Terms and Conditions

Sub: Procurement of "Photoprinter"

The LNIN National Institute of Criminology and Forensic Science, Sector 3, Outer Ring Road, Rohini, Delhi-110085 invites sealed offers from Manufacturers and authorized dealers for supply of "Photoprinter" for its photo division on the following terms and conditions :

(a) Eligibility:

- (i) Tenderers should quote their Rates, only for Standard branded companies for Supply of "Photoprinter" .
- (ii) Only the manufacturer firm or their authorized dealer is eligible to participate in the bid process.
- (iii) In the case of authorized dealer, a certificate of authorization from the concerned manufacturer firm may be furnished with duly signature and stamp .
- (iv) The authorization should be valid during the period of the currency of the contract.
- (v) In case the authorization is expiring at any time during the contract period, the authorized dealer should submit the renewal of the authorization from the manufacturer valid upto the contract period within 15 days of the expiry of the authorization, failing which the contract will be cancelled and the performance security/EMD deposit will be forfeited.
- (vi) In case offers are received from manufacturers as well as their dealer(s), offers from Manufacturers only shall be considered.
- (vii) The agency should have valid PAN No / TIN No. /VAT No.(Legible photocopy to be enclosed)

(a) Submission of tender:

- (i) Tender documents can be obtained from the office of Administrative Officer between 1100 Hrs to 1700 Hrs from 25/11/2016 to 15/12/2016 on all working days between or can be downloaded from the official website of the Institute i.e. [www. nicfs.nic.in](http://www.nicfs.nic.in)
- (ii) The tenders must be submitted in sealed cover that contains two sealed envelopes **first envelope containing Technical bid, EMD, and other Details** and the **second envelope containing Financial Bid**. These sealed covers must be put in a bigger

24/11/2016
24/11/2016
नि. विज्ञान संस्थान
(गृह मंत्रालय) सेक्टर-3, रोहिणी बाहरी रिंग रोड,
LNIN National Institute of Criminology and Forensic Science
Delhi-110085

cover which shall be sealed and superscribed "Tender for Photoprinter" and should be dropped in the Tender Box kept inside the SANTRY box at main gate No. 1 of the Institute on outer ring road side or may be sent by Speed Post/Registered Post/Courier addressed to Administrative Officer, LNIN National Institute of Criminology & Forensic Science, Rohini, Sector-3, New Delhi-110085 so as to reach the Institute latest by 1100 Hrs. on 26/12/2016. Postal delay, if any, will not be considered by the Institute and the tenders received late will not be entertained. The Institute takes no responsibility for delay, loss or non-receipt of the bid sent by post/courier.

(b) **Technical Bid:** Technical bid should be submitted as per format given in **Annexure-III** in a separate sealed envelope along with following documents:

- (i) Copies of valid PAN No./TIN No
- (ii) Copy of VAT Number
- (iii) Copy of the certificate of authorization from the concerned manufacturer firm
- (iv) EMD
- (v) Technical specifications of the quoted items

(c) **Earnest Money Deposit:**

- i. EMD amounting to Rs. 5,000/- (Rs. five thousand only) in the form of Demand Draft favouring PAO-II, CRPF, Mahavir Nagar, payable at New Delhi should be enclosed alongwith tender document.
- ii. EMD will be returned to unsuccessful bidders after finalization of the contract.
- iii. EMD of the successful bidders will be returned only after the firm deposit performance security.
- iv. EMD of the successful bidders will be forfeited if the firm fails to enter into contract after finalization.

Opening of bids: The technical bids only will be opened on the scheduled date and time at the Institute's office in presence of the representatives of the bidders, if any, who are present on the spot at that time. The financial bid of the firms those who qualify in Technical Bid will be opened later under intimation to technically qualified bidders

(d) **Financial Bid :**

- i. Financial bid should be submitted only as per format given in **annexure-IV** in a separate sealed envelope.
- ii. The tenderer may quote rates for all the item(s) mentioned in Annexure-II or any part thereof.

S. S. Singh
24/11/2016
श्री. ए. ए. सिंह, राष्ट्रीय अपराध एवं विधि विज्ञान संस्थान
(मुख्य अधिकारी) संकट-3, रोहिणी नगर, नई दिल्ली,
दिल्ली-110085
LNIN National Institute of Criminology
& Forensic Science
Outer Ring Road, Sector-3, Rohini, New Delhi-110085

- iii. NO FIRM SHALL QUOTE TWO RATES OR MORE FOR ONE ITEM IN THE TENDER.
- iv. The financial bid shall be filled in by the tenderer mentioning the rates both in words and figures. The rates should be quoted in Indian Rupees **inclusive of** patent rights, if any, custom duty, octroi, rate of impositions, cost of packing, forwarding, freight, insurance, other taxes, excise duty, Sales Tax/VAT, other incidental charges etc. whatsoever payable and free delivery at LNIN National Institute of Criminology & Forensic Science, Rohini Sector-III, New Delhi-110085.
- v. Tenderers should Quote their Rates, only for branded companies for Supply of **“Photo printer”**.
- vi. The rate quoted for all the branded items should not be above the Manufacturer’s Catalogue Price in any case.
- vii. No cutting or over-writing will be allowed. Any financial bid with over-writing or cutting will be disqualified.
- viii. Each page of the Financial Bid should be signed by the Bidder.
- ix. The bid price mentioned in the Financial Bid shall be valid for a period of 90 days from the date of opening of tender.

(e) **Delivery period and penalty clause:**

- a. The delivery of the items as per confirm supply order should be made within 20 days of the issue of supply order(s). Any delay in supplying any of the item(s) beyond the specified schedule as mentioned in the supply order(s), shall render the contractor liable for damage charges at the rate of 1.5% of the order value, per week (part of a week being treated as full week) subject to a maximum of 4 weeks at the rate of 6% of the order value. However, the Institute will reserve the right of making purchases from open market without waiting for supply of the item(s) by the contractor beyond 20 days at the cost of supplier and differences in prices, if any, will be deducted from the firm’s pending bills/ Performance Security Deposit.
- b. The item mentioned in the list should be genuine and of the branded company for which the rates have been approved. If the material supplied is found to be of substandard quality, the same will be returned and the Institute will not be responsible for any loss to the concerned supplier for such supply.

S. N. 4082
24/11/2016
LNIN National Institute of Criminology
& Forensic Science, Sector-III
Outer Ring Road, New Delhi-110085

(f) Performance Security :

- i. The successful contractor/firm will be required to deposit the security amount within 10 days of the demand letter at the rate of 08% of the total contract value in the form of Demand Draft/FDR/Bank Guarantee favoring PAO-II, CRPF, Mahavir Nagar, payable at New Delhi.
- ii. This security will be returned after successful completion of the contract as per terms and conditions of the contract.
- iii. Security deposit will be forfeited if the firm fails to abide by terms and condition(s) of the contract.
- iv. No interest will be paid on the above Security Deposit/EMD.

(g) Payment:

Payment will be made through ECS , on receipt of pre receipted bills, in triplicate and supply of the item(s) as per supply order to the satisfaction of the Institute. The firm should give complete details of their bank account for remitting payment through ECS.

(h) Right reserved by the Institute: The Director, LNJN National Institute of Criminology and Forensic Science reserves the right to accept or reject any or all the quotations without assigning any reason.

(i) Jurisdiction of Courts in case of disputes: - All matters and disputes arising from, relating to or concerning the contract shall be subject to the jurisdiction of the courts in Delhi.

(All the clauses and conditions accepted)

Seal & Signature of Bidder with Date

3-11-2016
24/11/2016
लौ.व.प्र.अ. राष्ट्रीय अपराध एवं विधि विज्ञान संस्थान
(गुड मैनरस) सेक्टर-3, रोहिणी बाहरी रिंग रोड,
दिल्ली-110035
LNJN National Institute of Criminology
Sector-3, Rohini, Delhi-110035
www.lnjn.gov.in

Specifications of “Photoprinter”

SI No	feature	Technical Specifications
01	Printing method	Dye-sublimation printing
02	Resolution	High speed mode 300 dpi up to mode 600 dpi or better
03	Print Size	8”x10” , 8”x12”
04	Print speed	46.2 sec/print 600 dpi (8”x10”) or better
05	Paper	130 sheets/roll (8”x10”)
06	Multi-cut print size	4x6, 5x7, 6x8, 8x10, 8x12
07	Ink Supply Method	Ink Ribbon (Tricolour)
08	Gradation	8 Bits(256 levels) processing each yellow Magenta and Cyan
09	Interface	Hi-Speed USB (USB 2.0) or better
10	Driver Software	Window 7/ window 8 or latest version


 24/11/2016
 लो.प्र.ब.प्र. राष्ट्रीय अपराध एवं विधि विज्ञान संस्थान
 (गृह मंत्रालय) सेक्टर-3, रोहिणी बाहरी लि. रोड,
 दिल्ली-110085
 LNJN National Institute of Criminology
 & Forensic Science, Sector-3, F
 Outer Ring Road, Delhi-110085

TECHNICAL BID DOCUMENT
(In sealed cover-I super scribed “ Technical Bid”)

1	Name and address of the firm with phone number, fax number etc																																		
2	Whether the firm is manufacturer or the authorized agent.																																		
3	Name and designation of the contact person with telephone/mobile number etc.																																		
4	Details of Bank Account																																		
5	Whether copies each of valid PAN/TIN registration enclosed.	Yes/ No																																	
6	Whether copy of the certificate of authorization from the concerned manufacturer firm enclosed	Yes/ No																																	
7	Whether List of items quoted for enclosed .	Yes/ No																																	
8	Whether EMD of Rs. 5,000/- (Rs. Five thousand only) enclosed.	Yes/ No																																	
		Name of Bank _____ DD No. _____ Date : _____ Amount _____																																	
9	Whether terms and conditions document as per annexure-1 duly accepted and signed enclosed	Yes/ No																																	
10	Whether quoted Make & Model meets the following specifications:-																																		
	<table border="0"> <thead> <tr> <th>S. No</th> <th>Technical Specifications</th> <th>Yes/No</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Printing method : Dye-sublimation printing</td> <td></td> </tr> <tr> <td>02</td> <td>Resolution: High speed mode 300 dpi up to mode 600 dpi or better</td> <td></td> </tr> <tr> <td>03</td> <td>Print Size: 8"x10" , 8"x12"</td> <td></td> </tr> <tr> <td>04</td> <td>Print speed: 46.2 sec/print 600 dpi (8"x10") or better</td> <td></td> </tr> <tr> <td>05</td> <td>Paper: 130 sheets/roll (8"x10")</td> <td></td> </tr> <tr> <td>06</td> <td>Multi-cut print size:4x6, 5x7, 6x8, 8x10, 8x12</td> <td></td> </tr> <tr> <td>07</td> <td>Ink Supply Method: Ink Ribbon (Tricolour)</td> <td></td> </tr> <tr> <td>08</td> <td>Gradation:8 Bits(256 levels) processing each yellow Magenta and Cyan</td> <td></td> </tr> <tr> <td>09</td> <td>Interface: Hi-Speed USB (USB 2.0) or better</td> <td></td> </tr> <tr> <td>10</td> <td>Driver Software Window 7/ window 8 or latest version</td> <td></td> </tr> </tbody> </table>	S. No	Technical Specifications	Yes/No	01	Printing method : Dye-sublimation printing		02	Resolution: High speed mode 300 dpi up to mode 600 dpi or better		03	Print Size: 8"x10" , 8"x12"		04	Print speed: 46.2 sec/print 600 dpi (8"x10") or better		05	Paper: 130 sheets/roll (8"x10")		06	Multi-cut print size:4x6, 5x7, 6x8, 8x10, 8x12		07	Ink Supply Method: Ink Ribbon (Tricolour)		08	Gradation:8 Bits(256 levels) processing each yellow Magenta and Cyan		09	Interface: Hi-Speed USB (USB 2.0) or better		10	Driver Software Window 7/ window 8 or latest version		
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11	Make & Model of quoted photo printer by the firm	Make:- Model:-																																	
12	Whether thr firm has attached the brochure of the quoted Photoprinter	Yes/No																																	

Certified that all above information are correct to the best of my/our information, knowledge and belief.



 (गृह मंत्रालय) दिल्ली-110085
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 National Institute of Criminology
 Delhi-110085


Signature and Seal of the Bidder with date

(It must be covered in second envelop)
PRESCRIBED PROFORMA FOR GIVING FINANCIAL BIDS
 (each page to be signed and stamped with name of the firm)

Sr.no.	Name of Photoprinter Make and model	Price

PLEASE NOTE:

- I. THE PRICE SHOULD BE QUOTED ONLY FOR THE ITEM OF THE BRANDED COMPANIES .
- II. THE RATE QUOTED FOR THE ITEM SHOULD NOT BE ABOVE THE MANUFACTURER'S CATALOGUE PRICE IN ANY CASE.
- III. NO FIRM SHALL QUOTE TWO RATES OR MORE FOR ONE ITEM IN THE FINANCIAL BID.
- IV. THE RATES SHOULD BE QUOTED IN INDIAN RUPEES INCLUSIVE OF PATENT RIGHTS, IF ANY, CUSTOM DUTY, OCTROI, RATE OF IMPOSITIONS, COST OF PACKING, FORWARDING, FREIGHT, INSURANCE, OTHER TAXES, EXCISE DUTY, SALES TAX/VAT, OTHER INCIDENTAL CHARGES ETC. WHATSOEVER PAYABLE AND FREE DELIVERY AT LNUN NATIONAL INSTITUTE OF CRIMINOLOGY & FORENSIC SCIENCE, ROHINI , SECTOR-3, NEW DELHI- 110085.


 24/11/2016
 लौ.न.न.न. राष्ट्रीय अपराध एवं विधि विज्ञान संस्थान
 (गृह मंत्रालय) सेक्टर-3, रोहिणी बाहरी रिंग रोड,
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